

OPENING OF INTERNATIONAL COMPETITIVE PROCEDURE FOR HIRING A TECHNICIAN IN THE FRAMEWORK OF THE PROJECT " SAICTCOVID/72558/2020", DESIGNATED BY "TEST2SAVE"

1. Within the powers delegated by the Board of Trustees of the Calouste Gulbenkian Foundation, the Trustee in charge of the Department of the Instituto Gulbenkian de Ciência authorized the opening of an international Tender for the position of Technician to carry out scientific research activities, on an exclusive basis, at the Instituto Gulbenkian de Ciência (IGC) facilities, in Oeiras, Portugal, under an defined term employment contract, with a view to filling a vacancy within the scope of the project SAICTCOVID/72558/2020, with the title "TEST2SAVE" financed by FCT, with the following work plan:

a) The candidate will participate to the analysis of COVID19 vaccines immunogenicity with a preoccupation for human health and COVID19 health crisis management. More specifically, the candidate main activity will be to perform quantitative ELISA to detect reactivities against SARS-CoV2 in samples from cohorts of vaccinated participants. The candidate will also assist in sample processing and participate to data analysis and reporting.

2. Applicable legislation

- Labor Code, approved Law 7/2009 of February 12th with the changes introduced by Law 93/2019 of September 4th and complementary legislation.

3. The tender selection panel will be as follows:

President: Dr. Jocelyne Demengeot; Members: Dr. Nádía Duarte and Dr. Marie-Louise Bergman; Substitute members: Dr. Ana Brennand.

4. The place of work is located at the Instituto Gulbenkian de Ciência, at Rua da Quinta Grande nº 6, Oeiras, Portugal.

5. The employment contract will be for a defined term employment contract, pursuant to paragraph g) of number 2 of article 140º of Labor Code, under the legal terms in force. The contract is expected to start at 1st September 2022 and end on 28 February 2023.

6. The monthly gross remuneration to be attributed is corresponding to the 17º level of the single remuneration table (TRU), as approved by Decree-law no. 109-A/2021

7. Applicants to this Tender can be national, foreign, and stateless candidates who hold a master's degree in biology or similar and have a scientific and professional curriculum evidencing an adequate profile for the activity to be carried out. If the degree was granted by a foreign higher education institution, it must comply with the provisions of Decree-Law no. 66/2018, of August 16 and of the Regulatory Ordinance No. 33/2019, of January 25, and all formalities established therein must be complied with until the date of signing the contract. In case the master's degree of the selected candidate does not comply with the Decree-Law above mentioned including all its formalities, the Selection Panel reserves the right to select the next best candidate.

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8. General tender admission requirements are: MsC in life sciences.

Value added skills: We are seeking for a motivated scientist with experience in immunoassays, human sample handling (BSL2 license), familiar with Excel and proficient in English.

9. Evaluation criteria: Applications will be evaluated according to the Curriculum vitae and the motivation letter (90%). Interview of the selected candidates will represent 10% of the final mark. Pursuant to Article 5 of RJEC, the selection is to be made based on the candidate's scientific and curricular evaluation and on the relevance, quality and timeliness of scientific production of the last five years considered most relevant by the candidate. The five-year period mentioned can be extended by the panel, if requested by the candidate, when justified on grounds of suspension of scientific activity for socially protected reasons, such as parental leave, prolonged serious illness, and other situations of unavailability for work that is legally protected.

10. The deliberation is done through the nominal vote of the Jury according eligibility and selection procedures. No abstention is allowed. The final classification system for candidates is expressed on a scale of 0-100.

11. Minutes of the panel meeting should be drawn up to include a summary of all occurrences of said meeting, as well as all votes cast by the members with the respective justification together with a sorted list of approved candidates with their respective classification. These minutes should be made available to candidates whenever requested.

12. The final decision of the jury should be validated by the institutional leader who also decides on the recruitment.

13. Application submission:

13.1 A written request should be addressed to the Director of the Instituto Gulbenkian de Ciência with the subject "TEST2SAVE_MsC call" and sent to the email lbergman@igc.gulbenkian.pt. This must include the following information concerning the applicant: announcement identification, full name, number and date of validity of the Identity Card or passport, tax identification number, date and place of birth, contact address, including e-mail address and telephone contact.

13.2. Applications should include support documents (single pdf file named "Candidate name_TEST2SAVE.pdf") and proof of the conditions laid down in above points for admission to this call, mainly:

- a) Letter of Motivation
- b) Copy of certificate or master diploma referring its conclusion date
- c) Detailed curriculum vitae, structured in accordance with above items and a brief description of the most relevant scientific activities of the last 5 years
- d) Two reference contacts
- e) Other documents relevant to the evaluation of qualifications in the related scientific area

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All candidates (taxpayers in Portugal) are required to present evidence of the fulfillment of their individual obligations towards the Portuguese Tax Authority and Social Security. Failure to comply with this requirement will be considered as a criterion for exclusion from the recruitment process.

13.3. The period to submit applications is from 10 August 2022 until 23 August 2022.

14. All applicants who fail to submit their application correctly or who fail to provide the requirements imposed by this Tender within the dates indicated or who do not meet the legal requirements necessary to be hired under a term employment contract herein are excluded from admission. In case of doubt, the panel is entitled to request further documentation to support candidate statements.

15. False statements by the applicants shall be punished by the law.

The list of admitted and excluded applicants, as well as the final classification list, will be published on the Instituto Gulbenkian de Ciência internet site at <https://gulbenkian.pt/ciencia/>. The Applicants will be notified by e-mail with receipt of delivery of the notification.

16. Deadline for Final Decision and Claims:

Within a maximum period of 90 days, counting from the deadline for the submission of the applications, the final decision of the selection panel shall be announced. After being notified of the panel's decision, applicants shall have 10 working days to issue an opinion.

17. This tender is intended exclusively to fill this specific vacancy and can be terminated at any time until the approval of the final candidate list, expiring with the respective occupation of said vacancy.

18. The hiring decision may, by duly substantiated act of the member of the Board of Trustees mandated for this purpose, be revoked for reasons of strategic management, determined by the reorganization of the organic unit in question or by unforeseeable supervening circumstances at the date of approval of the list of final ranking of candidates, relating to the assumptions of the decision to hire and based on reasons of manifest public and institutional interest that justify it.

19. Non-discrimination and equal access policy:

The Instituto Gulbenkian de Ciência of the Calouste Gulbenkian Foundation actively promotes a non-discrimination and equal access policy, so that no candidate can be privileged, benefited, harmed or deprived of any right or exempt from any duty on grounds, in particular, of ancestry, age, sex, sexual orientation, marital status, family and economic conditions, education, origin or social condition, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, origin territory, language, religion, political or ideological beliefs and trade union membership.

20. Privacy Policy:

The Calouste Gulbenkian Foundation is the controller responsible for the processing of Personal Data in accordance with Regulation (EU) 2016/679 (General Regulation on Data Protection).

The personal data processed within the scope of this tender procedure are processed within the framework of said tender procedure only and will be processed by the Calouste Gulbenkian Foundation with the purpose of verifying the fulfilment, by the applicants, of the assumptions established in the

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applicable legislation for their contracting. Opposition to the processing of the data by the applicants will make it impossible to accept the application and, therefore, to analyse and evaluate it.

The personal data of the Data Subject, if indispensable for the fulfilment of the obligations of the Calouste Gulbenkian Foundation, may be disclosed to third parties, namely the Funding Entities identified in this public notice.

The personal data shall be retained for a period of five years pursuant to Article 32 (1) of the Labour Code.

The Data Subject is entitled to oppose to the collection and processing of data, has the right to verification, the right to rectification, the right to deletion, and the right to restriction of processing of the data collected. However, the exercise of such rights may be excluded when the personal data is used to protect public interest, namely in the detection and prevention of crimes or when subject to professional rules of confidentiality.

The Data Subject has the right of access and portability of the data.

The exercise of the aforementioned rights must be made in writing and addressed to the Privacy Committee of the Calouste Gulbenkian Foundation, by email to privacy@gulbenkian.pt or, alternatively, through the postal address at Avenida de Berna 45-A, 1067-001 Lisbon.

The applicant also has the right to submit a complaint to the National Data Protection Commission or other competent control authority in accordance with the law if he/she considers that the data are not being processed in accordance with the European and/or national legislation applicable.

21. Pursuant to D.L. No. 29/2001, of February 3, disabled applicants have preference in an equal classification situation, which supersedes any legal preference. Applicants must state, when applying, under oath, the respective degree of disability, the type of disability and the means of communication to be used in the selection process, under the terms of the aforementioned diploma.

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