

OPENING OF INTERNATIONAL COMPETITIVE PROCEDURE FOR HIRING A POST-DOCTORAL RESEARCHER IN THE FRAMEWORK OF THE PROJECT " LA/P/0087/2020", DESIGNATED BY "Laboratório Associado Life Sciences for a Healthy and Sustainable Future - LS4FUTURE"

1. Within the powers delegated by the Board of Trustees of the Calouste Gulbenkian Foundation, the Trustee in charge of the Department of the Instituto Gulbenkian de Ciência authorized opening of an international Tender for the position of **PhD Researcher** to carry out scientific research activities, on an exclusive basis, at the Instituto Gulbenkian de Ciência (IGC) facilities, in Oeiras, Portugal, under a undefined term employment contract, with a view to filling a vacancy within the scope of the project LA/P/0087/2020, with the title "Laboratório Associado - Life Sciences for a Healthy and Sustainable Future (LS4FUTURE)", financed by the Fundação para a Ciência e Tecnologia through the project Lab Associate, with the following work plan:

- a) Benchmarking of LS4FUTURE's scientific and technical competences and their alignment with European research and innovation funding priorities, programs and policies;
- b) Setting up a portfolio of skills in LS4FUTURE and potential participants in consortia/calls for international/European tenders;
- c) Foster coordination between institutions to enhance the capture of external funding at an international level, or nationally if relevant.
- d) Coordinate the preparation and submission of applications that promote the participation of LS4FUTURE teams in international programs and networks, or national if relevant;
- e) Participate in the activities to be implemented by the Coordination office in a collaborative way and as a team.

For the implementation of LS4FUTURE, it is necessary to create a **Coordination Office** that reports directly to the Coordinator and the Board of Directors of LS4FUTURE.

The Coordination Office will be made up of a team of three qualified professionals dedicated to the management of the Associated Laboratory and the development of strategic programs of international scope in the area of **Careers, Internationalization and Translation**. This Office will play an important role in linking, involving and promoting good practices among LS4FUTURE institutions, working in close collaboration with the offices that already exist in these institutions. The Coordination Office team must be versatile, multidisciplinary and highly motivated to fulfill the LS4FUTURE mission.

The selected candidate will be a full-time member of the LS4FUTURE Coordination Office team, where he will promote **Project Technician** roles under the guidance of the Program Manager. The team will operate in a multifunctional way, and this position will have a main focus on promoting the **internationalization** of LS4FUTURE, namely through the participation of researchers in international initiatives and consortia, as well as in applications for relevant funding.

2. Applicable legislation: Labor Code, approved Law 7/2009 of February 12th with the changes introduced by Law 93/2019 of September 4th and complementary legislation. Law no. 57/2016, of August 29, approving authorization to contract PhD holders to stimulate scientific and technological

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employment in all areas of knowledge (RJEC), subsequently amended by Law No. 57/2017, of 19 July. Regulatory Decree No. 11-A / 2017 of December 29.

3. In accordance with Article 13 of RJEC, the tender selection panel will be as follows:

President: Dr. Inês Cardoso Pereira, ITQB NOVA; Members: Dr. Mónica Bettencourt Dias, IGC and Dr. Paulo Pereira, CEDOC; Substitute members: Dr. José Cabeçadas, IPOLFG e Dr. Paula Marques Alves, IBET.

4. The work will be carried out at the IGC and at the various institutions of the Associated Laboratory LS4FUTURE.

The LS4FUTURE Associate Laboratory is a partnership of four Research Units - MOSTMICRO-ITQB, INOVA4HEALTH, IGC and GREEN-IT - all classified as "Excellent" by the Foundation for Science and Technology, I.P. (FC&T, I.P.). These Research Units belong to five research institutions: ITQB NOVA, the Institute of Experimental and Technological Biology (iBET), the Instituto Gulbenkian de Ciência (IGC), the Center for Chronic Diseases of the Faculty of Medical Sciences (CEDOC) and the Portuguese Institute of Oncology of Lisbon Francisco Gentil (IPOLFG). ITQB NOVA and the Faculty of Medical Sciences are two organic units of the Universidade Nova de Lisboa and the IGC is part of the Calouste Gulbenkian Foundation (FCG).

LS4FUTURE is a unique infrastructure in Portugal dedicated to the study of Life Sciences with a transdisciplinary vision, focused on Health and Sustainability, working at various levels of complexity in fundamental, applied, and translational research. The vision of LS4FUTURE fits into a global concept of One Health, with research directed towards Human and Environmental Health, in an integrated approach, contributing to a Sustainable Future of humanity and our planet.

5. The employment contract will be for an Undefined term employment contract, pursuant to article 18 and paragraph b) of paragraph 1 and paragraph 3 of article 6 of Decree-Law n.º 57/2016, of 29 August, amended by Law No. 57/2017, of 19 July, under the legal terms in force. The contract is expected to start in July/August 2022.

6. The monthly gross remuneration to be attributed is according to paragraph 3 of article 23 of the RJEC, corresponding to the 38th level of the single remuneration table (TRU), approved by Decree-law no. 09-A/2021.

7. Applicants to this Tender can be national, foreign, and stateless candidates who hold a doctoral degree in biology or similar and have a scientific and professional curriculum that demonstrates an adequate profile for the activity to be developed. If the doctorate degree was awarded by a foreign higher education institution, it must comply with the provisions of Decree-Law no. 66/2018, of August 16 and of the Regulatory Ordinance No. 33/2019, of January 25, and all formalities established therein must be complied with at the stage of signing the contract. In case the doctorate degree of the selected candidate does not comply with the Decree-Law above mentioned including all its formalities, the Selection Panel reserves the right to select the next best candidate.

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8. General tender admission requirements are: Higher Education, with a minimum qualification at the PhD level in the Life Sciences or other relevant areas; Previous experience in similar or relevant roles for the position; Fluency in: (i) Portuguese, spoken and written; and (ii) English, spoken and written;

Value added skills: Post-doctoral professional experience developed in scientific institutions; Experience in multicultural and international work environments; Strong communication, interpersonal and teamwork skills.

9. Evaluation criteria: Applications will be evaluated according to the Curriculum vitae and the motivation letter (90%). Interview of the selected candidates will represent 10% of the final mark. Pursuant to Article 5 of RJEC, the selection is to be made based on the candidate's scientific and curricular evaluation and on the relevance, quality and timeliness of scientific production of the last five years considered most relevant by the candidate. The five-year period mentioned can be extended by the panel, if requested by the candidate, when justified on grounds of suspension of scientific activity for socially protected reasons, such as parental leave, prolonged serious illness, and other situations of unavailability for work that is legally protected.

10. The deliberation is done through the nominal vote of the Jury according eligibility and selection procedures. No abstention is allowed. The final classification system for candidates is expressed on a scale of 0-100.

11. Minutes of the panel meeting should be drawn up to include a summary of all occurrences of the said meeting, as well as all votes cast by the members with the respective justification together with an ordered list of approved candidates with their respective classification. These minutes should be made available to candidates whenever requested.

12. The final decision of the jury should be validated by the institutional leader who also decides on the recruitment.

13. Application submission:

13.1. A written request should be addressed to the Director of the Instituto Gulbenkian de Ciência with the subject **"LS4FUTURE_Call for Post-Doctorate"** and sent to the email igcpositions@igc.gulbenkian.pt. This must include the following information concerning the applicant: announcement identification, full name, number and date of validity of the Identity Card or passport, tax identification number, date and place of birth, contact address, including e-mail address and telephone contact.

13.2. Applications should include support documents (single pdf file named **"CandidateName_LS4FUTURE_PosDoc"**) and proof of the conditions laid down in above points for admission to this call, mainly:

- a) Letter of Motivation
- b) Copy of certificate or doctoral diploma referring its conclusion date

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- c) Detailed curriculum vitae, structured in accordance with above items and a brief description of the most relevant scientific activities of the last 5 years
- d) Two reference contacts
- e) Other documents relevant to the evaluation of qualifications in the related scientific area

All candidates (taxpayers in Portugal) are required to present evidence of the fulfillment of their individual obligations towards the Portuguese Tax Authority and Social Security. Failure to comply with this requirement will be considered as a criterion for exclusion from the recruitment process.

13.3. The deadline for the applications submission of this announcement, is from 21/06/2022 **until the position is filled**. To comply with the minimum 10 working days, this call will be open at least until 04/07/2022.

14. All candidates who fail to submit their application correctly or who do not provide the requirements imposed by this tender within the dates indicated or who do not meet the legal requirements necessary to be hired under a term employment contract herein are excluded from admission. In case of doubt, the panel is entitled to request further documentation to support candidate statements.

15. False statements by candidates shall be punished by the law.

16. The list of admitted and excluded candidates as well as the final classification list will be published on the Instituto Gulbenkian de Ciência internet site <http://www.igc.gulbenkian.pt> . The candidates will be notified by e-mail with receipt of delivery of the notification.

17. Deadline for Final Decision and Claims: Within a maximum period of 90 days, counting from the deadline for the the submission of the applications, the final decision of selection panel shall be announced. After being notified of the panel's decision, applicants shall have 10 working days to issue an opinion.

18. This tender is intended exclusively to fill this specific vacancy and can be terminated at any time until the approval of the final candidate list, expiring with the respective occupation of the said vacancy.

19. The hiring decision may, by duly substantiated act of the member of the Board of Trustees mandated for this purpose, be revoked for reasons of strategic management, determined by the reorganization of the organic unit in question or by unforeseeable supervening circumstances at the date of approval of the list of final ranking of candidates, relating to the assumptions of the decision to hire and based on reasons of manifest public and institutional interest that justify it.

20. Non-discrimination and equal access policy:

The Instituto Gulbenkian de Ciencia of the Calouste Gulbenkian Foundation actively promotes a non-discrimination and equal access policy, wherefore no candidate can be privileged, benefitted, impaired or deprived of any rights whatsoever, or be exempt of any duties based on ancestry, age, sex, sexual preference, marital status, family and economic conditions, education, origin or social

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conditions, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, origin territory, language, religion, political or ideological convictions and union membership.

21. Privacy Policy:

The Calouste Gulbenkian Foundation is the controller responsible for the processing of Personal Data in accordance with Regulation (EU) 2016/679 (General Regulation on Data Protection).

The personal data processed in the scope of this tender procedure is processed within the framework of said tender procedure only, and will be processed by the Calouste Gulbenkian Foundation with the purpose of verifying the fulfillment, by the candidates, of the assumptions established in the applicable legislation for their contracting. Opposition to the processing of the data by the candidates will make it impossible to accept the application and, therefore, to analyze and evaluate it.

The personal data of the Data Subject, if it be indispensable for the fulfillment of the obligations of Calouste Gulbenkian Foundation, may be conveyed to third parties, namely the Financing Entities identified in this announcement.

The data shall be retained for a period of five years pursuant to Article 32 (1) of the Labor Code.

The Data Subject is entitled to oppose the collection and processing of data, has the right to verification, the right to rectification, the right to deletion, and the right to restriction of processing of the data collected. However, the exercise of such rights may be excluded when the personal data is used to protect public interest, namely in the detection and prevention of crimes or when subject to professional rules of confidentiality.

The Data Subject has the right of access and portability of the data.

The exercise of aforementioned rights must be made in writing and addressed to the Privacy Committee of the Calouste Gulbenkian Foundation, by email privacy@gulbenkian.pt or, alternatively, through the postal address Avenida de Berna 45-A, 1067-001 Lisbon.

The applicant also has the right to submit a complaint to the National Data Protection Commission or other competent control authority in accordance with the law if he considers that his data are not being processed in accordance with European and/or national legislation applicable.

22. Pursuant to D.L. No. 29/2001, of February 3, disabled candidates have preference in an equal classification situation, which supersedes any legal preference. Candidates must declare, on their honor, on their application form during the selection period under the regulations above, their respective disability degree, the type of disability and the communication/expression means to be used.

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