

## **Senior Programme Officer for the Active Citizenship Programme Instituto Gulbenkian de Ciência, Oeiras, Portugal**

The **Instituto Gulbenkian de Ciência (IGC)** is looking for a highly motivated and ambitious person to implement citizen science and citizen consultation activities within the frame of *Cidadania Ativa* program, including both the Citizen Science and the Citizens Assembly initiatives, funded by the Oeiras City Hall.

The Active Citizenship Program, *Ciência + Cidadã*, is a partnership between IGC, the Instituto de Tecnologia Química e Biológica da Universidade NOVA and the Oeiras City Hall. The program's mission is to make science and the scientific process open and accessible to everyone and promote society's participation in science.

### **ROLE(s):**

- Design and propose long term strategies for citizen science and community engagement;
- Design, develop and coordinate a multidisciplinary approach to citizen science initiatives;
- Engage and coordinate different stakeholders (scientists, schools, citizens, etc.);
- Recruit, motivate and coordinate volunteers;
- Coordinating and promoting different scientific institutions collaboration in citizen science initiatives for the local community;
- Implement public consultation strategies on science and society topics;
- Apply for funding and support fundraising initiatives;
- Assess Impact of initiatives.

### **PROFILE:**

- PhD in any scientific domain;
- 5-year professional experience in science communication, science education or citizen science;
- Leadership and organisational skills;
- Excellent writing and oral communication skills;
- Intercultural skills and high capacity to work in and lead teams;
- Fluency in Portuguese and English.

Preference may be given to candidates who have experience in:

- Ecology or environmental-based projects;

- Teaching and education;
- Working with different stakeholders, particularly teachers and students;
- Coordinating science education or community engagement projects;
- Impact assessment tools.

#### **WE OFFER:**

- A 12 month working contract, with possibility of renewal (the contract duration is dependent on the transference of the project to an Association under the coordination of the Municipality of Oeiras and their partners and, upon expiration, a new contract will be settled with the Association)
- Competitive salary depending on candidate level of expertise
- Continuous training
- Dynamic working atmosphere

#### **APPLICATION PROCESS:**

- Interested candidates should send to the email [igcpositions@igc.gulbenkian.pt](mailto:igcpositions@igc.gulbenkian.pt) with the subject "**CS\_name of candidate**", one PDF file that includes a Letter of Motivation (2 page max), a vision for the role of scientific institutions in promoting communities' access to science (1 page max), detailed *Curriculum Vitae* and contacts of two references.

Applications will start being reviewed by **December 20<sup>th</sup>** until position is filled. Preference may be given to candidates that apply by this date.

#### **SELECTION PROCEDURE:**

After a pre-analysis of *Curriculum Vitae*, vision, letter of motivation and recommendations, selected candidates will be contacted for an interview.

#### **NON- DISCRIMINATION AND EQUAL ACCESS POLICY:**

The Instituto Gulbenkian de Ciência of the Calouste Gulbenkian Foundation actively promotes a non-discrimination and equal access policy, wherefore no candidate can be privileged, benefitted, impaired or deprived of any rights whatsoever, or be exempt of any duties based on ancestry, age, sex, sexual preference, marital status, family and economic conditions, education, origin or social conditions, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, origin territory, language, religion, political or ideological convictions and union membership.